

張貼日期: 2023/11/03

□Important Notice□The cloud storage space limit for current faculty, staff, and students' gapp cloud drives will be reduced to 20GB.

Subject□Adjustment of Google Workspace for Education Storage Space Policy

Description□

1. Due to consideration for users' busy work and academic schedules at the end of the semester, the deadline for reducing cloud storage capacity, originally set for December 29, 2023, has been extended to **January 31, 2024**.
2. Due to the policy adjustment in Google Workspace for Education (formerly G Suite for Education), the cloud storage space limit for current faculty, staff, and students' gapp cloud drives will be reduced to 20GB. **Please backup data as soon as possible before the implementation date and delete old data.**
 - Failure to comply with the reduction may impact email reception and cloud drive uploads.
 - From May 30, 2024, **accounts with cloud drive space exceeding 20GB will be deleted, and data cannot be recovered after the account deletion.**
3. Regarding shared cloud drives, starting from February 27, 2024, the space limit will be reduced to 0GB. Please backup data and delete it before this date. From May 30, 2024, **all shared cloud drives will be deleted.**
4. For any inquiries or issues, please feel free to contact us at extension 31000.
 - [Check Google account storage usage](#)
 - [Clean up files occupying space](#)
 - [How to download your Google data](#)
 - [How to copy content from your school G Suite account to a personal Google account](#)

Network System Division
Computer and Communication Center

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