

[中文版]

Set the notification email address (Email-2)

To increase the contact ways with our email users, a new function was developed for them to designate their other email addresses, which were used to receive the notification about their NTHU student (or staff) email accounts, for example, login disabled due to some security events.

Setup procedure

- The following example demonstrates how the user username@mx.nthu.edu.tw designates his/her another username2@gmail.com to be used for receiving his/her account notification.

1. Log on the service portal of Division of Network Systems

- There are two ways below to log on the service portal of Division of Network Systems.

a. Via Academic Information Systems(AIS)

1. Connect to <https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/>
2. Enter your AIS password.



3. Select **“Computer and Communication Center Services”** first, and then **“Division of Network Systems”**.
4. Click the URL **“Division of Network Systems”** on the right frame, and then your browser will

be redirected to the service portal of **Division of Network Systems**

<https://ua.net.nthu.edu.tw/>



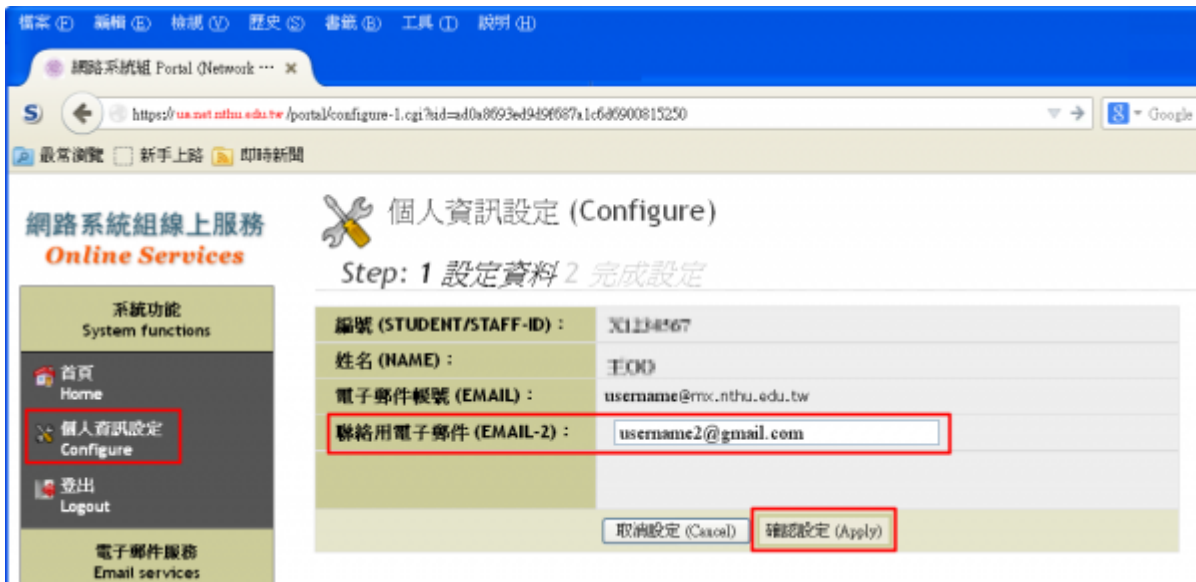
b. Log on the portal with your mailbox password

1. Connect to <https://ua.net.nthu.edu.tw/portal/login.cgi>
2. Enter your “帳號(Email account),” “密碼(Password),” and the “驗證碼(Validate),” and then click “登入(Login).”



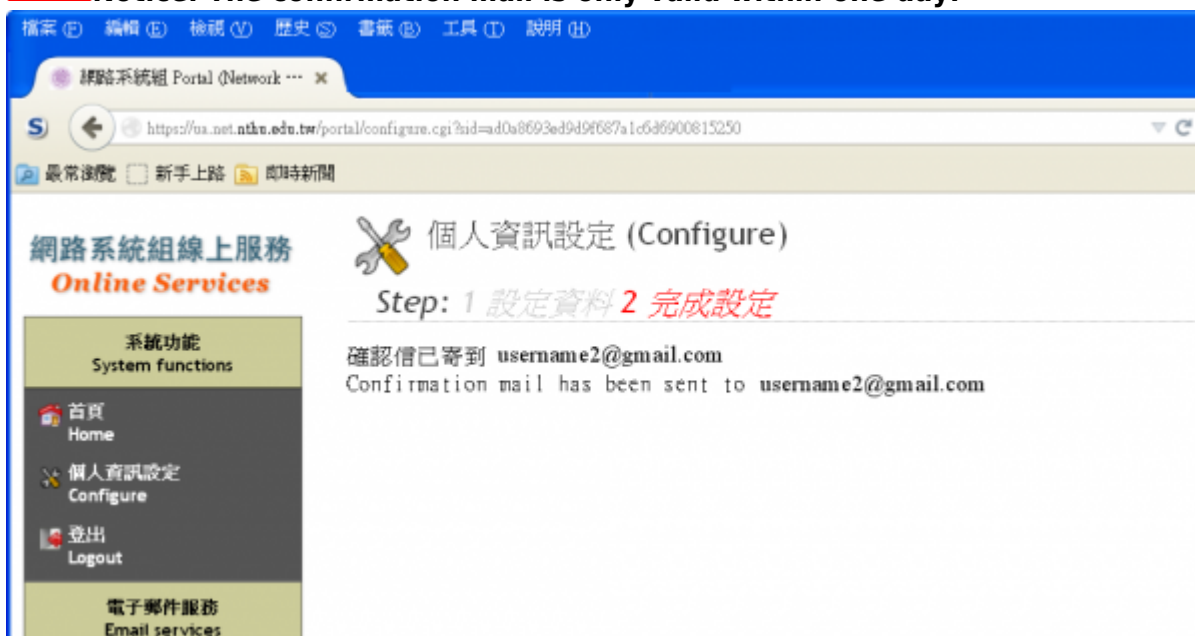
2. Designate email addresses for account notification

1. After logging on the service portal of Division of Network Systems, select “個人資訊設定(Configure),” and then the following figure shows.
2. Enter another email address on the field of “聯絡用電子郵件(Email-2),” e.g., username2@gmail.com shown in the figure, and then click “確認設定(Apply).”



3. For verification, a confirmation mail was sent to that email address(e.g., username2@gmail.com).

- o **NOTICE** Notice: The confirmation mail is only valid within one day.



3. Click the link on the confirmation mail

1. The content of the confirmation mail is like below☐

Subject: 帳號聯絡用確認信 (Confirmation mail)

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[Chinese version]

username2@gmail.com 您好:

因為 username@mx.nthu.edu.tw 欲設定您的信箱☐username2@gmail.com☐作為其帳號聯絡用電子郵件信箱, 若您同意的話, 請於一天內點擊以下連結, 逾期失效。

<https://ua.net.nthu.edu.tw/portal/ticket.cgi?number=161c5b798507b360761>

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相關說明請參閱網址 <https://net.nthu.edu.tw/2009/mail:email2>

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[英文版]

Hi username2@gmail.com

Because username@mx.nthu.edu.tw would like to set your email address (username2@gmail.com) to be used for receiving his/her account notification, please click the following URL in one day, if you agree.

<https://ua.net.nthu.edu.tw/portal/ticket.cgi?number=161c5b798507b3607616f6866da9f9a5>

For more information, please refer to <https://net.nthu.edu.tw/2009/mail:email2>

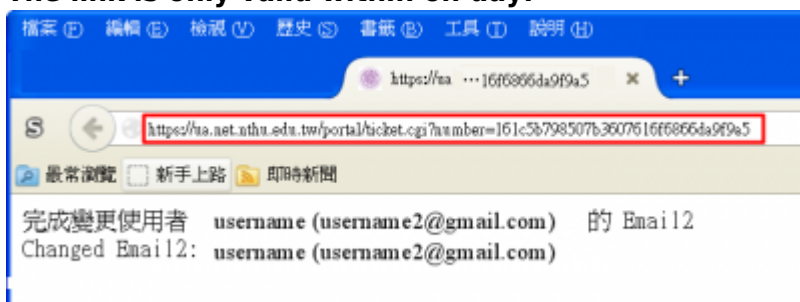
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[Reference]

IP address: xxx.xxx.xxx.xxx

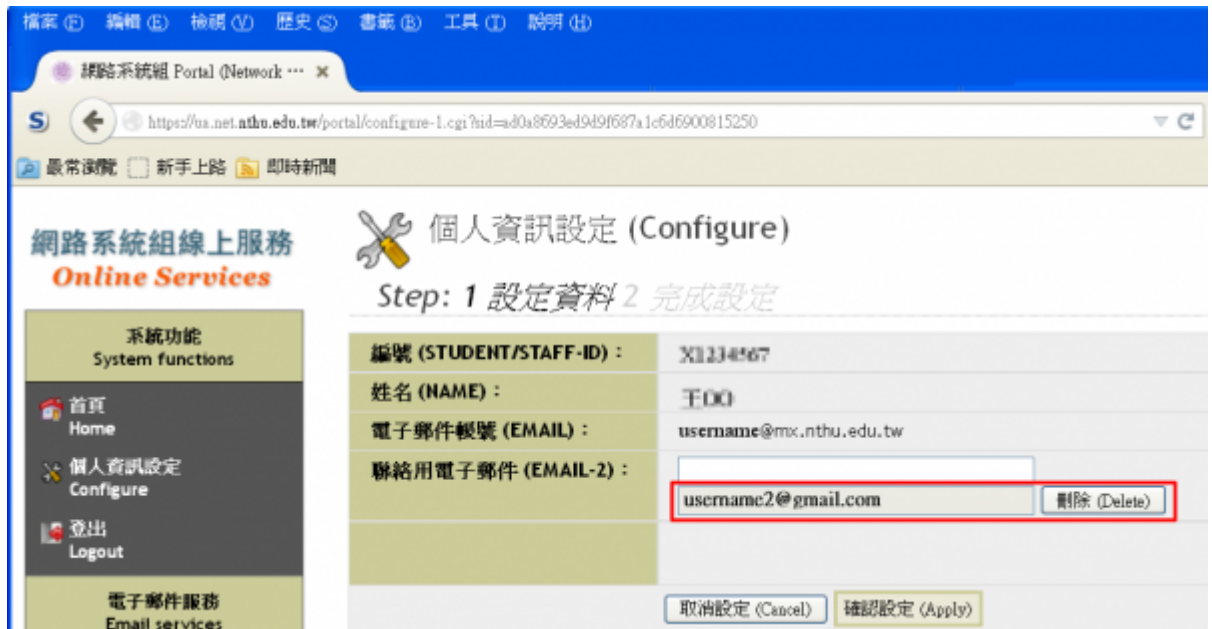
TTL: 86400 seconds

- 2. Click the link on the confirmation mail, and then the figure is shown if successful. **NOTICE**Note: **The link is only valid within on day.**



4. Check the result

- 1. After logging on the service portal of Division of Network Systems (as previous), select “個人資訊設定(Configure)” and the result shows (like the figure below).
 - 1. To delete some email address, just click “刪除(Delete).”
 - 2. The maximum number of email addresses is 3.



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