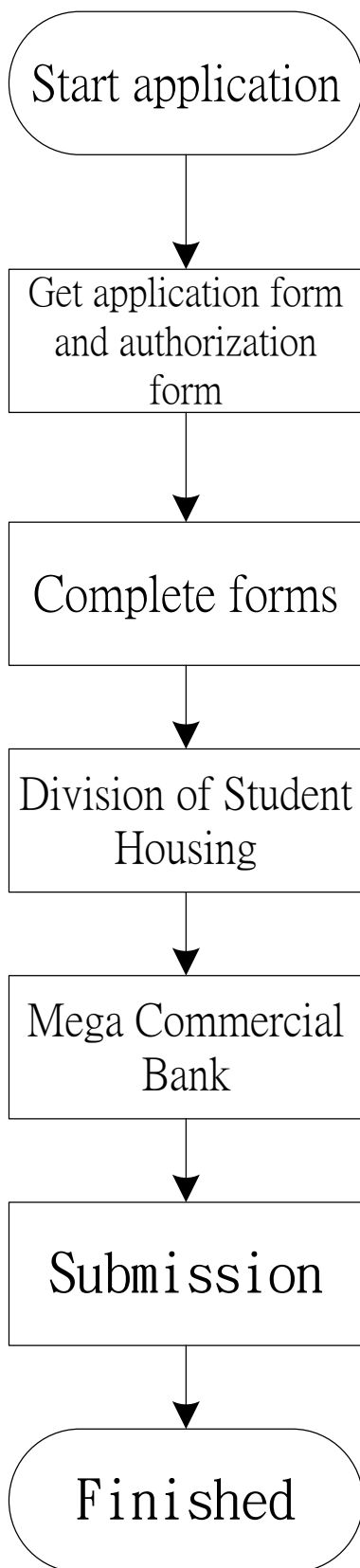


Flow Chart of Application for Dormitory Room Extension



1. For all students living in dormitory: Each room can apply for only one extension number. The student on behalf of each room can submit the application. The extension number can be used only after permitted.(Please provide your own telephone)

2. Please read “User Notice and Stipulation” in “Application Form for Extension Service of Student Dormitory” carefully.

“Application Form for Extension Service of Student Dormitory” and “Authorization Form of Mega Commercial Bank” are available at service counter, 2nd fl. C.C.C.

1. Complete the application form and the authorization form.

2. Please inquire after each dormitory manager for the extension number.

Bring the application form then go to Division of Student Housing and get the form sealed by them.

Bring the application form and authorization form then go to the service counter of Mega Commercial Bank for certification.

Send the application form to service counter, 2nd fl. C.C.C. for processing.

For those who apply within one week after each new semester begins, the extension number will be available within one working day; For other applications it will take five working days. Please check out by your self when time is right.